



## **ELEVATOR OUT OF SERVICE AFFIRMATION**

State Form 52335 (8-05)

Division of Fire & Building Safety  
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The Indiana Elevator Safety Code, 2002 Edition, requires elevators to undergo periodic inspections and tests. These periodic inspections and tests are no longer required when an elevator is placed out of service, in accordance with Section 8.11.1.4 of ASME A17.1-2000, as adopted by reference by 675 IAC 21-3-1. Under this Section of ASME A17.1, an elevator is placed out of service when it either meets certain specific conditions listed under Section 8.11.1.4(b), or when it meets the definition of "out of service" established by the Director of Code Enforcement."

In accordance with Section 8.11.1.4(a) of ASME A17.1-2000, as adopted by reference by 675 IAC 21-3-1, the Director of Code Enforcement has defined "out of service" to mean the following:

- (1) The regulated lifting device does not have a valid operating certificate or operating permit.
- (2) The power to the regulated lifting device is shut off.
- (3) The owner of the regulated lifting device has submitted to the Director of Code Enforcement a written affirmation that reads as follows:

I hereby swear and affirm, under penalty of perjury, that:

(1) The regulated lifting device with the State Number #\_\_\_\_\_, will not be used for any purpose whatsoever until such time that a new operating certificate has been issued for the regulated lifting device and the regulated lifting device is in compliance with all applicable building and equipment laws.

(2) I will take all necessary steps to ensure that this affirmation will bind future owners of this regulated lifting device.

(3) I am either the owner of the regulated lifting device, or if the owner is not an individual, that I am one of the following individuals:

(A) For a corporation, the signatory shall be a responsible corporate officer. For the purpose of this section, a responsible corporate officer means a president, secretary, treasurer, or vice president of the corporation in charge of a principal business function, or any other person who performs similar policymaking or decision-making functions for the corporation.

(B) For a partnership or sole proprietorship, the signatory shall be a general partner or the proprietor, respectively.

(C) For a municipality, state, or other public agency, the signatory shall be a principal executive officer or ranking elected official.

**AFFIRMATION:**

I hereby affirm under penalty of perjury that all information provided is true to the best of knowledge.

Signature\_\_\_\_\_

Date\_\_\_\_\_

Printed name\_\_\_\_\_

Title\_\_\_\_\_

User  
name\_\_\_\_\_Address\_\_\_\_\_